

**AMERICAN LEGION AUXILIARY
NATIONAL HEADQUARTERS
3450 FOUNDERS RD
INDIANAPOLIS, IN 46268**

2026 ALA National Convention Information Submission Deadlines

Information Requested	Description	Deadline	How information is submitted to ALANHQ
Delegate, Alternate, and Guest Registration Payments and Certification	This information will not be accepted before August 4 . Any forms or payments received prior to that date will be returned to the department. Information on submitting payments, electronic certification forms, and registering delegates/alternates and guests distributed after department delegate strength will be determined on August 1 (30 days prior to the convention).	Friday, August 14, by 5:00 p.m. <i>No refunds after Friday, August 14</i>	Certification forms: Certified documents will be submitted electronically. More information to follow. Registration lists: Submitted via online National Convention registration system (department secretaries emailed link and instructions to system after August 3). Payments with credit card via online system
Official Department Representatives to In-Person Pre-Convention Committee Meetings	Indicates delegates/alternates attending In-Person Pre-Convention Committee Meetings.	Friday, August 14, by 5:00 p.m.	Submitted via online National Convention registration system (department secretaries will receive link to system after August 3).
Guest Registration	Departments will be able to submit guest registration with delegate and alternate registration.	Friday, August 14, by 5:00 p.m. <i>No refunds after Friday, August 14</i>	Submitted via online National Convention registration system (department secretaries will receive link to system after August 3). Payments with credit card via online system
National Convention Pages	Contact information for department pages.	Friday, July 31	Department secretary via online Convention Information System (link was emailed to department secretaries on May 22).
National Convention Resolutions	Any resolutions for inclusion in the 20 days prior to National Convention packet	Monday, July 27, 11:59 p.m. ET	Email to the national secretary at NatlSecy@ALAforVeterans.org
Pickup and Delivery Information	Used for indicating how departments receive registration materials on site.	Friday, July 31	Submitted via online Convention Information System (link was emailed to department secretaries on May 22).
Proposed Amendments	Any amendment to the governing documents for inclusion in the 20 days prior to National Convention packet.	Monday, July 27, 11:59 p.m. ET	Email to the national secretary at NatlSecy@ALAforVeterans.org
States Dinner Ticket Order		Friday, July 31 <i>No refunds after Monday, August 3</i>	Submitted via online Convention ticket order (link was emailed to department secretaries on May 22). Payments with credit card via online system

Changes to Convention Information and Registration Processes

To streamline information collection and minimize duplicate entry, convention systems will open in May. You will receive an email notification once the systems are live.

Convention Information System

- Opens: May 22
- Purpose: Submit your department's page assignments, and pickup/delivery details to ALA National Headquarters.
- Access: Link will be provided via email once available.

Convention Ticket Orders

- Opens: May 22
- Purpose: Purchase department tickets for:
 - States DinnerImportant: National officers, Past National Presidents, and national chairs will purchase their States Dinner tickets directly from ALA National Headquarters.
- Access: Link will be provided via email once available.

Convention Delegate & Alternate Registration

- Opens: After August 3
- Recipients: Link will be emailed directly to department secretaries once delegate counts and fees are finalized by the national treasurer.
- Purpose: Register and pay for:
 - Delegates
 - Alternates
 - Guests

Note: Pre-convention committee representatives for Constitution & Bylaws, Rules, Credentials, and Resolutions will be assigned through this registration system.

Need to estimate delegate from membership strength? Use the [Delegate Chart](#).

Virtual Pre-Convention Committee Meetings:

Purpose: Departments must designate their **Official Representative** and **Guest** for the Virtual Pre-Convention Committee Meetings via the online form linked below.

Access Form: <https://cvent.me/LW7PBB>